

## BEEDS portal | Bank of England Electronic Data Submission Portal User guide

### Amend Principal User

This User guide explains how to submit a return BEEDS

1. Once you are logged in navigate to the Menu and Returns

Bank of England BEEDS Portal

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Menu

### Welcome to the BEEDS portal

The BEEDS (Bank of England Electronic Data Submission) portal can be used to create, edit and submit returns online. Outstanding returns that are ready for completion can be found under "Upload/Edit Returns" in the menu. The submission functionality can be used to:

- Submit finalised returns.
- View the firm's submission history.
- Request resubmissions of returns where necessary.

The portal can also be used for user account management and viewing the firm profile. Further guidance on the portal is available in the user guide which can be found under "Help and Guidance" in the menu.

2. Click 'Create Return'

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Menu

### Draft Returns

This page allows you to perform all activities related to managing returns.

Create Return View Submissions

#### Upload/Edit Returns

Name	Reference	Revision	Categories	Status	End date	Due date	Actions

3. Fill in the details as require and click 'Create'

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## Create Return

An ad hoc return can be created by inputting a return name and selecting the return type from the list below. The 'Effective Date' is the earliest date from when the information is effective.

Returns cannot be deleted by BEEDS portal users. If a return has been created in error, please contact the Bank of England. Contact details can be found in the user guide, in the Help and Guidance section of the menu.

Return name:  \*

Select return type: 

- Additional Notes
- Amend Group Structure
- Amend Principal User
- Banking Stress Test Unstructured
- Insurance Stress Test Unstructured
- Occasional Submission

SII Full

Credit Union Returns

CAP

Periodicity

MREL Full

NST Full

IMO Full

ASFV Full

BSTX Full

BSTSE Full

BSTU Full

CCPSTU Full

CCP STL Number Scenarios

CCP STC Number Scenarios

Stats Full

LVR Full

ISTSE Full

ISTU Full

Effective Date:  \*

Create

4. Go to Menu > Returns and select the return you have just created. Click on the return name and click 'Edit'

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## View Return

Return name: APU test      Return reference: APU44455  
Return end date: 21/02/2023      Return due date:  
Return status: No Data      Categories:

Select a template to view

APU test	Status: No Data
Amend Principal User APU	
Amend Principal User	<a href="#">Edit</a>   <a href="#">View</a>

[Back](#)

